

# WANSTEAD & SNARES BROOK CRICKET CLUB

**Minutes of the Management Committee Meeting held on Tuesday 23<sup>rd</sup> June 2008 @ 8:00pm.**

**Present:** J. Gray (Chair), M. Pluck, E. Pluck, C. Hurd, T. Hebden, L. Enoch, K. Lloyd, S. Andrews, S. Batra, J. Palmer, P. Staniford, Arfan Akram, N. Hutchings

## **1.0 Apologies for absence**

1.1 Apologies for absence had been received from N. Baldwin and Mrs H. Mills

## **2.0 Minutes of the previous Management Meeting (25<sup>th</sup> March 2008)**

2.1 The minutes were agreed as a true record of proceedings.

## **3.0 Secretary's Report**

### **3.1 Lease for Nutter Lane**

Since the last Management Committee meeting a round table meeting of all interested parties had taken place. All outstanding matters were now resolved. The lease would start from the 24<sup>th</sup> June 2008 for a term of 21 years. The cost to the club of drawing up the lease was in the region of £500, significantly less than originally anticipated. The club could now go ahead with any grant applications relating to Nutter Lane. One important point to note was that the terms of the lease ensured that no personal assets of club officers could be seized in the event of default on the lease – only club assets would be affected.

### **3.2 ECB Grant**

There was nothing further to report on this.

### **3.3 Friends of Wanstead Cricket Club**

A letter inviting members of the club to contribute to this initiative was sent out with the Membership Booklets. Donations to the value of £600 were received and the club was very grateful to Mike Mead, Gordon and Joan Bent and Eileen Harrison for their generous contributions. Acknowledgement of their donations would be put on the club's website. Chris Hurd suggested distributing additional letters on the Friday of Adult Cricket Week to encourage further donations.

### **3.4 Grant applications**

- **The Foundation for Support and Arts** application for expenditure on Nutter Lane had been received and acknowledged.
- The club had also applied for an **Awards for All** grant of £2,530 for fencing and site screens at Nutter Lane. Mike Mead was not optimistic that this application would be successful.
- The **Sportsmatch** grant application would be done online via the Internet.

- An application to the **Essex CC Youth Trust** would be made when Len Enoch had identified a suitable project. A maximum of £1,000 was available here.
- Len Enoch had met with P. Staniford to discuss applying to the **Jack Petchey Foundation** for project related grants, encompassing both the Cricket and Football sections. It was confirmed that whilst the Football and Cricket Sections were considered as being part of one club they would be treated separately with respect to Jack Petchey grant applications. Once a grant application had been accepted the club would be eligible for further grants. The Gold Award provided £3,600 per annum and the Bronze Award £1,200. The latter would apply initially to the Football section although this may increase as the football section gains more members. It was noted that after 6 months we would be eligible for a Leader's Award of £1,000.

Len Enoch would work on an application for the Cricket section. This would be based on the additional revenue demands on the club to support the additional ground. One option would be to define a 3 year project to cover renovation that needed to be carried out at the end of each season. Len Enoch would run the idea past Jack Petchey Foundation representatives before submitting a formal grant application.

It was also noted that the Jack Petchey Foundation would require any grants to be paid directly into the club bank account by bank transfer. Len Enoch would provide the necessary bank details.

- Len Enoch proposed that a summary of all grant applications should be put together so that they could be tracked more effectively. Chris Hurd agreed to circulate details of current applications and reiterated the need to focus on grants to cover current running expenses rather than additional discretionary items.
- Len Enoch summarised the situation regarding the **Grange Farm Trust**. The club had received £5,000 for 2007. Although it was unusual for the Grange Farm Trust to provide subsequent grants they had confirmed that they would nevertheless consider making £5,000 available for 2008 and 2009 if the club provided a good case. Len Enoch had put together a grant application to cover expenses of an exceptional nature that would allow the club to optimise current resources and thereby continue to provide the same levels of activities and amenities for the junior members.

## 4.0 Development Plan

### 4.1 Sub-committee report

There was nothing new to report on this.

## 5.0 Treasurer's Report

### 5.1 Statement of Accounts

Chris Hurd provided a summary of the accounts for the period 01/10/2007 to 31/05/2008, noting that the club made a loss of £13,350.21 compared with a profit of £5,189.49 for the same period a year ago. See attached Profit and Loss Comparison for details. The main reasons for this large difference were:

- The £10,000 Sportsmatch grant was no longer available (although Sport England have recently relaunched Sportsmatch)
- The bar profits were down as well as player subscriptions. It was noted that although family subscriptions had increased substantially this was partly due to the fact that a greater number of players had subscribed through the Family Subscription
- Increase in rates at Nutter Lane
- Increase in juniors expenses
- Increased pavilion costs
- Increased grounds expense

There would be a substantial loss by the end of the financial year unless some way was found of increasing revenue/income or cutting costs. The club would have to look at significant cut backs including use of electricity and the inclusion of a 6<sup>th</sup> XI in the Shepherd Neame league. It was noted that the 6<sup>th</sup> XI cost around £500 and the match fees did not cover the marginal costs of participation. Discussions followed regarding both 5<sup>th</sup> and 6<sup>th</sup> XIs, especially as the majority of players in these teams were juniors or parents who did not pay full subscriptions.

Trevor Hebden and Len Enoch felt strongly that the club should be maximising the potential revenue from a membership that was in the region of 1,000 when family members were taken into consideration. A good example of a missed opportunity was Sunday morning games at Overton Drive. Typically, 44 players plus family and supporters attended these games but nothing was being done to provide food and drink that could provide additional revenue for the club. Trevor Hebden also suggested the possibility of using voluntary bar staff to reduce operating costs. Concerns were voiced over the lack of control and the cost of spillage that would result from the use of inexperienced bar personnel. Martin Pluck suggested the setting up of a Junior Social Committee to encourage volunteers to help increase junior related revenue earning activities and initiatives. Len Enoch proposed that the club should promote corporate cricket days at Overton Drive. Typically, these could raise as much as £1,000 for each event. It was also noted that a vets football side was being formed for the 2008/9 season which would improve the bar takings at Nutter Lane.

## **5.2 Banking arrangements**

Internet banking had been successfully set up. Chris Hurd would be adding Nigel Hutchings as a signatory to the club bank account. Any 2 out of Martin Pluck, Tony Pluck, Chris Hurd and Nigel Hutchings would be required to sign cheques etc.

## **6.0 Bars**

- 6.1 Weather was proving difficult with Friday evenings, normally the most profitable day of the week, being particularly hard hit (3 out of the first 6 weeks had been rained off.)
- 6.2 Fridays at Nutter Lane had been mixed – once again takings had been affected by the weather.
- 6.3 A skeleton service is being provided for games at Nutter Lane at the weekend as takings do not justify keeping the bar open throughout the games.
- 6.4 Mulalleys had only booked 6 weeks this year. At the time of the meeting only 1 evening had taken place – the others had been rained off but would happen later in the season. An all day event was scheduled for 25<sup>th</sup> June.
- 6.5 Two summer bookings had been accepted this year – a Saturday and a Thursday. These were small functions that were being taken on a trial basis to assess the profitability and impact on club members of accepting bookings during the cricket season

## **7.0 Grounds**

### **7.1 Grounds report**

Martin Pluck presented this report. The Overton Drive ground was in excellent condition. A water pipe had burst in The Warren tennis club and it was not possible to turn this off. As a result some minor flooding had occurred by the hedge next to the field bar. Wanstead Cricket and Golf clubs had agreed to share the costs of providing a digger for Nigel Baldwin to fix the leak. The bill would be sent to the tennis club. If they refuse to pay, the matter would be referred to the landlords.

Nutter Lane was in far better condition than at any time since Wanstead and Snaresbrook merged. There were, however, still outstanding issues with the protective netting next to the road and the tennis courts. A formal complaint had also been made regarding the language of the footballers.

The Management Committee would like to formally record their appreciation for Nigel Baldwin's commitment, in terms of both time and personal effort, that has been instrumental in ensuring that both grounds are maintained to a consistently high standard.

### **7.2 New Equipment**

There was nothing to report.

## **8.0 Social**

- 8.1 A semi corporate football match incorporating 20 club members had taken place at Nutter Lane. Joe Palmer proposed a 6 aside football tournament for club members on the 3<sup>rd</sup> or 4<sup>th</sup> Saturday in September. 2 pitches would be required and it was suggested that each team should be charged £50 to participate. The proposal was approved.

Joe Palmer went through the agenda for Adult Cricket Week.

## 9.0 Cricket

### 9.1 Cricket Secretary's Report

It had been a good start to the season. Martin Pluck summarised the current league positions of each club. The 1<sup>st</sup> XI have been playing particularly well and were justifiably top of the Premier League. 2 new players, Arthur Jennings and Tom Corbyn, have contributed to an excellent overall team effort. Discipline has been good, with the team being given 5 out of 5 for all games to date. The 5<sup>th</sup> XI captain, Simon Osborn, has made an excellent start in his first season. The 4<sup>th</sup> XI League Two had been divided into 3 regional based leagues of 7 clubs resulting in a reduction in the number of games from 18 to 12. Hutton had dropped out of the Central league and have been replaced by a Wanstead 6<sup>th</sup> XI who will fulfil Hutton's fixtures. Across all Saturday teams availability has been excellent. Sunday's has been more challenging but better than most other clubs.

If subscriptions were not received by Saturday 29<sup>th</sup> June, the offending players would not be picked.

### 9.2 Junior Section

Trevor Hebden confirmed that all teams had made a good start to the season. The Matchplay team was unbeaten, the U13s had reached the semi finals of the David Bradford Trophy (the Essex winners qualify for the U13 National competition) and the U15s were now in the ¼ finals of the Dennis Peters Trophy (the Essex winners qualify for the U15 National competition.)

### 9.3 Ladies

Len Enoch reported that, at this stage, the Ladies team was not doing as well this year as the league was more competitive and availability had been an issue to date. The club was attracting new players, which was testament to the success and of the Ladies section. The U13 Girls were the Lady Taverners champions again this year.

## 10.0 Football

- 10.1 No grants had been applied for as yet because the lease issue had not been resolved. Grant money was available and applications would be made when the ground lease had been formalised. Given Nutter Lane's drainage problems, the Football Foundation's Football Stadia Improvement Fund would provide a good opportunity to apply for additional funding.

- 10.2 A Saturday vets side was being started in the 2008/9 season. An U10s girls' side had also been started. This comprised 20+ local girls who had already won 2 tournaments. An U12 boys' side was also starting up this year.
- 10.3 Following a successful 2007 season, the Under 18 junior side had now joined the Eastern Junior Alliance league.
- 10.4 There will be an increase in the number of CRB applications as the Football section grows.

#### **11.0 Membership**

- 11.1 10 new playing members had joined the club.
- 11.2 2 members had complained that member names were not included in the Membership Booklet. The Committee would consider printing the Playing and Honorary member names in next year's handbook. No junior members' details would be included.
- 11.3 There was an issue with the number of Membership booklets printed this year as there were not enough for all club members. It was suggested that in future we should print more copies as they should be used to promote the club at every opportunity.

#### **12.0 Any Other Business**

- 12.1 No issues were raised.

#### **13.0 Date of next meeting**

- 13.1 The next Management Committee meeting would be on Monday 15<sup>th</sup> September at 8:30 pm.

## Profit and Loss Comparison

01/10/2006 through 31/05/2008

Category Description	01/10/2006– 31/05/2007 £	01/10/2007– 31/05/2008 £
<b>INCOME/EXPENSE</b>		
<b>INCOME</b>		
Advertising	224.99	75.00
<b>Bar Profit</b>		
<b>Bar Banking</b>		
Bar banking – Nutter Lane	7,926.96	6,067.14
Bar banking – Other	45,058.41	44,534.39
<b>Total Bar Banking</b>	<b>52,985.37</b>	<b>50,601.53</b>
Barrelage	1,446.25	0.00
<b>Total Bar Profit</b>	<b>54,431.62</b>	<b>50,601.53</b>
Donations	242.00	1,351.97
Football	712.00	794.00
Friends of WCC	0.00	600.00
Games machine	-41.35	-21.40
Grant	1,200.00	3,416.00
Ground hire	990.00	940.00
Hall lettings	2,681.00	3,112.58
Interest received	1,191.73	1,321.66
Match fees ex	534.70	639.40
Prize money	120.00	300.00
Rental income	2,590.00	1,769.00
<b>Social Profit</b>		
Juniors socials	0.00	62.30
Members day	0.00	0.00
Social	0.00	0.00
Social Profit – Other	69.62	-183.40
<b>Total Social Profit</b>	<b>69.92</b>	<b>-121.10</b>
Sponsorship	10,000.00	0.00
Subs (playing)	10,925.00	1,870.00
<b>Subscriptions</b>		
Subscriptions – Family	5,880.00	16,054.47
Subscriptions – Other	1,457.19	1,175.98
<b>Total Subscriptions</b>	<b>7,337.19</b>	<b>17,230.45</b>

**TOTAL INCOME**

**93,208.50**

**83,979.09**

Category Description	01/10/2006– 31/05/2007 £	01/10/2007– 31/05/2008 £
<b>EXPENSES</b>		
Bank charges	0.00	56.25
Bar steward	12,906.44	12,707.46
<b>Bar sundries</b>		
Bar sundries – Nutter Lane	100.00	300.00
Bar sundries – Other	2,795.99	571.86
<b>Total Bar sundries</b>	<b>2,895.99</b>	<b>871.86</b>
<b>Bar wages</b>		
Bar wages – Nutter Lane	1,531.70	1,602.80
Bar wages – Other	52.00	0.00
<b>Total Bar wages</b>	<b>1,583.70</b>	<b>1,602.80</b>
<b>Business and water rates</b>		
Rates – Nutter Lane	0.00	2,247.63
Business and water rates – Other	703.15	622.60
<b>Total Business and water rates</b>	<b>703.15</b>	<b>2,870.23</b>
Cleaner	2,840.00	2,748.22
Juniors	0.00	-261.95
Juniors expenses	3,346.95	7,354.02
Depreciation	0.00	0.00
<b>Electricity</b>		
Electricity – Nutter Lane	497.88	655.32
Electricity – Other	1,729.67	2,340.66
<b>Total electricity</b>	<b>2,227.55</b>	<b>2,995.98</b>
Gas	1,426.38	1,681.53
Ground expenses	15,473.98	23,608.41
<b>Insurance</b>		
Insurance – Nutter Lane	816.01	1,294.74
Insurance – Other	365.00	365.00
<b>Total insurance</b>	<b>1,181.01</b>	<b>1,659.74</b>
Match expenses	4,471.06	3,430.29
Nutter Lane	0.00	174.47
<b>Pavilion expense</b>		
Pavilion – Nutter Lane	1,600.00	1,670.38
Pavilion – Other	3,391.52	6,293.56
<b>Total pavilion expense</b>	<b>4,991.52</b>	<b>7,963.94</b>
Practice nets	0.00	2.54
Print, post, stationery	993.44	966.01

Category Description	01/10/2006– 31/05/2007 £	01/10/2007– 31/05/2008 £
<b>Purchases bar</b>		
Purchases bar – Nutter Lane	3,844.32	2,129.28
Purchases bar – Other	23,998.15	21,640.71
<b>Total purchases bar</b>	<u>27,842.47</u>	<u>23,769.99</u>
<b>Rent paid</b>		
Rent paid – Nutter Lane	660.00	440.00
Rent paid – Other	750.00	1,125.00
<b>Total rent paid</b>	<u>1,140.00</u>	<u>1,565.00</u>
<b>Sundries</b>		
Sundries – Nutter Lane	1,030.64	374.27
Sundries – Other	808.79	27.16
<b>Total sundries</b>	<u>1,839.43</u>	<u>401.43</u>
<b>Telephone expense</b>		
Telephone expense – Nutter Lane	135.01	87.69
Telephone expense – Other	182.64	190.32
<b>Total telephone expense</b>	<u>317.65</u>	<u>278.01</u>
Water rates	1,568.29	783.07
Water rates – Nutter Lane	0.00	0.00
Expenses – Other	0.00	0.00
<b>TOTAL EXPENSES</b>	<u>88,019.01</u>	<u>97,229.30</u>
<b>TOTAL INCOME/EXPENSE</b>	<u>5,189.49</u>	<u>-13,350.21</u>